



GAIL FARBER, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

August 02, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

23 August 2, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT  
PUBLIC BUILDINGS CORE SERVICE AREA  
CAROLYN ROSAS PARK SPLASH PAD PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
ADOPT, ADVERTISE, AND AWARD  
AUTHORIZE LOCAL WORKER HIRING PROGRAM  
ADOPT YOUTH EMPLOYMENT PLAN  
SPECS. 7339; CAPITAL PROJECT NO. 69753  
(SUPERVISORIAL DISTRICT 4) (4 VOTES)**

**SUBJECT**

The recommended actions will approve the Carolyn Rosas Park Splash Pad project budget and appropriation adjustment, authorize a Local Worker Hiring program, adopt the Youth Employment Plan, adopt plans and specifications, allow advertising for construction bids, and authorize the Director of Public Works or her designee to award and execute a construction contract for the project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the recommended actions within the scope of the previous finding of exemption under the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve Capital Project No. 69753 for the Carolyn Rosas Park Splash Pad project with a total project budget of \$1,994,000.

3. Approve appropriation adjustment to transfer \$34,000 of Department of Park and Recreation's Park In-Lieu Fees Funds available to Park Planning Area No. 10 to fully fund the Carolyn Rosas Park Splash Pad project, Capital Project No. 69753.
4. Adopt plans and specifications that are on file with the Department of Public Works for the construction of the Carolyn Rosas Park Splash Pad project.
5. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on August 30, 2016, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
6. Delegate authority to the Director of Public Works or her designee to make the determination that a bid is nonresponsive and to reject a bid on that basis, to award to the next lowest responsive and responsible bidder, and to waive inconsequential and nonmaterial deficiencies in bid submittals.
7. Authorize the Director of Public Works or her designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$3,000 not-to-exceed amount funded by the existing project funds.
8. Contingent on the apparent lowest responsive and responsible bidder preparing a baseline construction schedule that is acceptable to the Director of Public Works or her designee, authorize the Director of Public Works or her designee to award and execute a construction contract to that bidder, in the form previously approved by County Counsel, so long as the bid amount does not exceed the estimated construction cost of \$1,324,000 or if the bid exceeds that estimate, if the contract can be awarded within the total project budget; to establish the effective date of the contract upon receipt by Public Works acceptable performance and payment bonds and evidence for required contractor insurance and to take all other actions necessary and appropriate to fully deliver this project.
9. Authorize the implementation of a Local Worker Hiring program for the Carolyn Rosas Park Splash Pad project and find that the program furthers a legitimate governmental interest for the reasons stated in this letter and in the project files.
10. Adopt the Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions for the Carolyn Rosas Park Splash Pad project will approve Capital Project No. 69753 and project budget, adopt the Youth Employment Plan (YEP), adopt plans and specifications, allow advertising for construction bids, authorize a Local Worker Hiring Program, and authorize the Director of Public Works or her designee to award and execute a construction contract for the project. The Board previously found the project to be categorically exempt from the California Environmental Quality Act on April 28 and May 19, 2015.

#### **Project Description**

The project is located at Carolyn Rosas Park, 18500 East Fajardo Street, in the unincorporated Los Angeles County area of Rowland Heights.

The proposed project consists of a 2,900-square-foot splash pad with interactive water features for children of various ages and concrete seat walls. Additional improvements to the park will include upgrades to the ballfield, parking lot, minor grading for the splash pad, installation of utilities and wastewater treatment system for the splash pad within the park, and Americans with Disabilities Act improvements to the restrooms and parking lot, and related improvements. The splash pad will also include a shade structure designed to block direct sunlight on the splash pad.

Plans, specifications, and jurisdictional approvals for the project have been completed using an existing Board-approved, as-needed architect/engineer contract with Brandow and Johnston, Inc. We are recommending that the Board adopt and advertise these documents for construction bids as required under the Public Contract Code.

In order to expedite construction of the project, it is recommended that the Board authorize the Director of Public Works or her designee to award and execute a construction contract with the lowest responsive and responsible bidder if the low bid, including the additive alternates, can be awarded within the total approved project budget.

The proposed consultant services agreement requires the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County of Los Angeles' schedule specification.

It is anticipated that construction will begin in November 2016 and the estimated project completion is May 2017.

#### Local Worker Hiring Program

It is recommended that a Local Worker Hiring Program with an aspirational goal of at least 30 percent of the total California craft worker hours be implemented for construction of the project with the following key elements:

- "Local residency" – defined with a two-tier system. First preference will be given to qualified workers residing within the County in zip codes within a 5-mile radius of the project, and second preference given to qualified workers residing within the County in any zip code having an unemployment rate in excess of 150 percent for the County as a whole.
- The Local Worker Hiring Program will not include a "Disadvantaged Local Worker" component.

#### Youth Employment Plan

Approval of the enclosed YEP is required in order to comply with the requirements of the County Regional Parks and Open Space District's YEP. However, due to the technical requirements of the project and highly skilled laborers required to perform the proposed work, youth will not be employed for the proposed project.

#### Green Building/Sustainable Design Program

The project will support the Board's Green Building/Sustainable Design Program to optimize energy and water efficiency by including a dedicated water quality management system with energy efficient pumps to recycle, treat, and recirculate the water for the splash pad.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability, Community Support and Responsiveness, and Integrated Services Delivery. The project helps to achieve these goals by installing the Carolyn Rosas Splash Pad and providing Americans with Disabilities Act compliant facilities.

### **FISCAL IMPACT/FINANCING**

The total project budget is estimated at \$1,994,000 and includes plans and specifications, construction, consultant services, miscellaneous expenditures, County services, and a change order contingency of \$132,000.

On May 19, 2015, the Board approved appropriation adjustments to fund the proposed project with \$1,960,000, including \$1,900,000 of County Excess Funds and \$60,000 of the Department of Parks and Recreation's Park In-Lieu Fees (Quimby) Funds available to Park Planning Area No. 10.

On June 30, 2015, the Board approved allocation of Park In-Lieu Fees (Quimby) Funds in the amount of \$34,000 available to Park Planning Area No. 10 to Capital Project 69753.

Upon the Board's approval of the enclosed recommended appropriation adjustment, \$34,000 of Park in Lieu Fees (Quimby) Funds available to Park Planning Area No. 10 will be transferred to the 2016-17 Capital Project Refurbishment budget, Capital Project No. 69753 to fully fund the project. The project will be fully funded with \$1,900,000 of County Excess Funds available to the Fourth Supervisorial District, pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, and \$94,000 of the Department of Parks and Recreation's Park In Lieu Fees (Quimby) Funds available to Parks Planning Area No. 10. There is no impact to net County cost.

### **Operational Budget Impact**

Following the completion of the project, the Department of Parks and Recreation anticipates one-time, start-up costs of approximately \$8,000 for signage and maintenance equipment and on-going operational costs of \$88,000 annually for a pool lifeguard position, supplies, and utilities. Parks and Recreation submitted a funding request for the one-time and on-going costs in its Fiscal Year 2016-17 New Facilities Request and will work with the Chief Executive Office to determine the appropriate level of funding.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 26, 1997, the Board, acting as the governing body of the District, adopted a YEP for projects funded by Proposition A. The District's YEP requires that the governing body of the grantee adopts a YEP for each Proposition A funded project at a duly noticed public meeting. Approval of the YEP for the project, will comply with the District's YEP. However, due to the technical installation requirements and high level skilled labor necessary to perform work on the splash pad and the associated systems, there are no tasks that youth can perform during the construction of the proposed project.

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the project budget includes 1 percent of the design and construction costs to be allocated toward Civic Art.

A standard construction contract will be used that contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to, the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Contractor Employee Jury Service Program, and the Los Angeles County's Child Support Compliance Program.

The plans and specifications include the contractual provisions and material requirements necessary for the project and are on file with Public Works' Architectural Engineering Division.

### **ENVIRONMENTAL DOCUMENTATION**

On April 28 and May 19, 2015, the Board found the project to be categorically exempt from the California Environmental Quality Act as the project involves minor alteration of existing public facilities with negligible or no expansion of use, construction and placement of a new splash pad and appurtenant structures, underground utility extensions, and minor public alterations to land within an existing developed park facility. A Notice of Exemption was filed with the Registrar-Recorder/County Clerk for the project on May 26, 2015. The currently recommended actions are within the scope of the previously approved exemption and there have been no changes to the project since the time of approval.

### **CONTRACTING PROCESS**

Advertising for construction bids will be in accordance with the enclosed County's standard Instruction Sheet for Publishing Legal Advertisements.

As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current County services or projects. The park will remain operational during construction of the new splash pad.

### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Project Management Division II.

The Honorable Board of Supervisors

8/2/2016

Page 6

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly legible.

GAIL FARBER

Director

GF:ME:ec

Enclosures

c: Arts Commission  
Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office  
Department of Parks and Recreation  
Department of Public Social Services  
(GAIN/GROW)

## **ENCLOSURE**

**CONSTRUCTION CONTRACT  
PUBLIC BUILDINGS CORE SERVICE AREA  
CAROLYN ROSAS PARK SPLASH PAD PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
ADOPT, ADVERTISE, AND AWARD  
AUTHORIZE LOCAL WORKER HIRING PROGRAM  
ADOPT YOUTH EMPLOYMENT PLAN  
SPECS. 7339; CAPITAL PROJECT NO. 69753  
(SUPERVISORIAL DISTRICT 4)  
(4 VOTES)**

### **YOUTH EMPLOYMENT PLAN**

#### **Background (Scope of Work)**

The proposed project consists of a 2,900-square-foot splash pad with interactive water features for children of various ages and concrete seat walls. Additional improvements to the park will include upgrades to the ballfield, parking lot, minor grading for the splash pad, installation of utilities and wastewater treatment system for the splash pad within the park, and Americans with Disabilities Act improvements to the restrooms and parking lot, and related improvements. The splash pad will also include a shade structure designed to block direct sunlight on the splash pad.

#### **Tasks that may be Performed by At-Risk Youth**

There are no tasks that youth can perform on the Carolyn Rosas Park Splash Pad project due to the technical installation requirements and high level of skilled labor required to perform the work on the splash pad and associated systems. All of the work will be performed by private contractors and none of the work is appropriate for the unskilled youth workers.

#### **Estimated Cost of Youth Employment**

Not applicable.

#### **Method of Youth Employment**

Not applicable

#### **Youth Employment Goal**

The Youth Employment Goal established for the County of Los Angeles was \$15,739,507.43. The County has exceeded this goal.



PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

**DEPARTMENT OF PARKS AND RECREATION**

DEPT'S.  
NO. 600

August 2, 2016

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

**FY 2016-17**

**4 - VOTES**

**SOURCES**

PARKS AND RECREATION  
CAROLYN ROSAS PARK SPLASH PAD AND BALL FLD RFURB  
A01-CP-92-R401-65043-69753  
REV: CHARGES FOR SERVICES QUIMBY/CP \$34,000  
INCREASE REVENUE

**USES**

PARKS AND RECREATION  
CAROLYN ROSAS PARK SPLASH PAD AND BALL FLD RFURB  
A01-CP-6014-65043-69753  
CAPITAL ASSETS-BUILDINGS AND IMPROVEMENTS \$34,000  
INCREASE APPROPRIATION

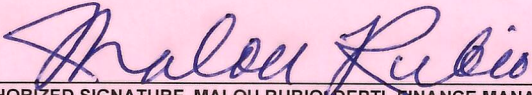
**SOURCES TOTAL: \$ 34,000**

**USES TOTAL: \$ 34,000**

**JUSTIFICATION**

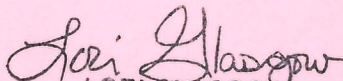
The appropriation and revenue adjustments are necessary to fully fund the Carolyn Rosas Park Splash Pad and Ball Field Refurbishment Project , Capital Project No. 69753.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

  
AUTHORIZED SIGNATURE MALOU RUBIO, DEPT. FINANCE MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

**# 23** **AUG 02 2016**

  
LORI GLASGOW  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

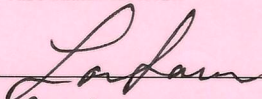
☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 005


  
July 6 20 16

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
July 8 20 16



August 2, 2016

**ENCLOSURE**

**CONSTRUCTION CONTRACT  
PUBLIC BUILDINGS CORE SERVICE AREA  
CAROLYN ROSAS PARK SPLASH PAD PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
ADOPT, ADVERTISE, AND AWARD  
AUTHORIZE LOCAL WORKER HIRING PROGRAM  
ADOPT YOUTH EMPLOYMENT PLAN  
SPECS. 7339; CAPITAL PROJECT NO. 69753  
(SUPERVISORIAL DISTRICT 4)  
(4 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE  
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following project:

<b><u>SD</u></b>	<b><u>SPECS</u></b>	<b><u>PROJECT</u></b>	<b><u>BID DOC. FEE</u></b>	<b><u>DATE OF BID OPENING</u></b>
4	7339	Carolyn Rosas Park Splash Pad Project 18500 East Fajardo Street Rowland Heights, CA 91748	\$75	August 30, 2016

Copies of the project manual and drawings for the project may be downloaded for free from the Public Works website <http://dpw.lacounty.gov/go/constructioncontracts> or for \$75, a copy may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call Ms. Loydi Nguyen at (626) 458-2180. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 1:15 p.m. on date indicated. Bids for the project will be publicly opened, examined, and declared by Public Works at 1:30 p.m. on this date in one of the Main Conference Rooms, 900 South Fremont Avenue, Alhambra, California 91803.

This project requires the general contractor firm to possess an A or B license classification at the time of bid.

August 2, 2016

Page 2

The general contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the project in accordance with Labor Code Section 1770. Copies of the prevailing rate per diem wages are on file at Public Works, which shall be made available to any interested party upon request.

### **PREBID CONFERENCE**

Public Works' Project Management Division II will hold a pre-bid conference on August 15, 2016, at 10:00 a.m., at the project site, 18500 East Fajardo Street, Rowland Heights, California 91748, to provide information on the scope of work and answer basic questions from the potential bidders. Detail questions or additional information must be submitted in writing to Ms. Loydi Nguyen with the Department of Public Works' Architectural Engineering Division at [LNGUYEN@dpw.lacounty.gov](mailto:LNGUYEN@dpw.lacounty.gov) or fax (626) 979-5311 or you may contact her at (626) 458-2180.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

**Si necesita informacion en espanol, por favor llame a Telefono (626) 458-2563**



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5:00 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference **[PM-3]**.

August 2, 2016

Page 3



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primer marcando al Servicio de Difusión de California al

7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuándo se haga una petición razonable para acomodo, por favor mencione **[PM-3]**.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated August 2, 2016.

Specs. 7339

LORI GLASGOW, EXECUTIVE OFFICER OF  
THE BOARD OF SUPERVISORS OF THE  
COUNTY OF LOS ANGELES